

Exhibition Facsimile Loan Agreement

Lorraine Beitler
1225 River Road,
Edgewater, NJ 07020
Tel. 201 886 0286
Fax 201 886 0522

AND

Borrowing Institution: _____
Contact Person: _____
Address: _____

Telephone: _____ Fax: _____
e-mail: _____

Title of Exhibition: _____
Exhibit venue: _____

Attachments:
Inventory of items and blanket insurance value from Lender.

The parties agree as follows:

1. Duration

1.1 Lorraine Beitler agrees to lend to _____
_____ the items listed in the attachment for
exhibition.

1.2. The period of the loan will run FROM:
TO:

1.3 The exhibition period will be

1.4 Any changes in the loan period must be approved in writing by Lorraine Beitler and covered by the conditions contained in this agreement.

Conditions

2.1 Insurance. Coverage will be provided by the Borrowing Institution under an All Risk, "wall to wall" policy, from the time that the loan material leaves Lorraine Beitler's residence (address above) until the materials are returned to Lorraine Beitler's residence and the final condition reports are completed. The loan items will be insured at values assigned by Lorraine Beitler and included with this agreement. A Certificate of Insurance from an insurance company approved by Lorraine Beitler evidencing such coverage must be delivered to Lorraine Beitler before shipment to the Borrowing Institution occurs. The Borrowing Institution agrees to cover any deductible under its policy.

2.2 The Borrowing Institution assumes responsibility for damages or injury caused by Borrowing Institution or third parties during the length of this contract.

3. Transportation and Packing. Lorraine Beitler will determine the appropriate means of transportation and packing of the loan material and will approve all packing and transportation arrangements in advance. The Borrowing Institution agrees to cover all shipping and packing costs.

4. Publicity and Credits. The credit line *The Lorraine Beitler Collection of the Dreyfus Affair, University of Pennsylvania Library* will be prominently displayed in all printed material and publicity regarding the loan material. Catalogs or publicity material must be sent directly to The Lorraine Beitler Collection of the Dreyfus Affair, University of Pennsylvania Library for prior approval.

5. Rights and Reproductions. The University of Pennsylvania Library reserves the right to copy, photograph, digitize, or otherwise reproduce the loan material. The Borrowing Institution may not copy, photograph, digitize, reproduce, or publish any materials from the exhibition without the prior written permission of the University of Pennsylvania Library. All permissions are for one time only. The sale of any merchandise produced in conjunction with the exhibition must be agreed upon in advance by all parties and a separate contract detailing all arrangements must be signed by all parties involved prior to production of said merchandise.

6. Conservation. No restoration, repair, or fumigation of loan items may be performed by the Borrower. In the event that an item(s) requires conservation, the Borrowing Institution will notify Lorraine Beitler, who will determine the appropriate means to conserve the item(s). The Borrowing Institution agrees to pay all conservation costs.

7. Exhibition Opening and Public Programs. The Borrowing Institution agrees to pay for expenses associated with special events, exhibition opening, tours, educational, or other public programs.

8. Loan Costs. The Borrowing Institution agrees to pay installation costs. Any entrance or other fees levied on visitors to gain access to the exhibition must be agreed to by all parties in advance.

9. Any breach of this agreement may result in the immediate return of the entire exhibition at the expense of the Borrowing Institution.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date set forth.

Borrowing Institution:

Name: _____

By: _____

Title _____

Date: _____

Lorraine Beitler:

Date: _____